

# Meeting Minutes

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January 13, 2016

## Lakeside Community Centre

Attending: Chair J. Mitchell, Vice Chair - S. Guthrie, Councillor Adams, Councillor Rankin, J. Cascadden, M. Power, L. Gates, A. Giles, M. Becigneul, B. Angus

Not attending –R. Ibrahim, T. Robertson, Mayor Savage, Councillor Dalrymple

Others present: Ken Donnelly – consultant, Ken Meech – Executive Director

The Chair called the meeting to order and asked the meeting to review and approve the minutes as noted on agenda.

### **1. Approval Of Minutes For Oct. 26, Nov. 25, Nov. 30, Dec. 6**

*Moved by Councillor Rankin and seconded by M. Power that the minutes be approved for the aforementioned as circulated. Motion Carried.*

### **2. Update on Agreement – HRM/Mirror**

The Executive Director advised that HRM advised the agreement would be available to CMC when 2 conditions are satisfied, being approval of transfer station and issuance of joint permit from Nova Scotia Environment including HRM/Mirror.

These are terms contained in the contract that require approval before the contract is valid.

### **3. Transfer Station Application - Our response to HRM request. - See attached letter**

This item received considerable discussion based on the advice that NSE has decided to request HRM to publicly advertise the proposed change to the Otter Lake Landfill with an opportunity for the public to submit submissions on the proposal.

*Moved by J. Cascadden and seconded by M. Power that CMC advise the new Minister of Environment with a copy to HRM of our support to enable the construction of the transfer station which will also facilitate small operators and minimize the waste to cell 6 prior to construction of cell 7. - Motion Carried*

#### **4. Strategic Plan**

Development of strategic plan for CMC to capture the new role/responsibilities resulting from the new contract between HRM/Mirror whereby Mirror will be completely responsible for the otter lake operations and CMC will act as the watchdog for the community but with minor involvement of HRM. The CMC will act as overseer /watchdog and be directly involved in collaboration with Mirror to ensure the facility meets all environmental conditions plus meets acceptable standards under the heading of nuisances including odours, litter etc.

The Executive Director informed the meeting that he will coordinate the development of a draft plan and present to the strategy committee for review, change etc. prior to placing the proposal before the full CMC for approval.

The plan will incorporate expectations, representation, monitoring activities, community awareness/engagement and ongoing reporting etc. also includes ongoing reporting/liason with HRM and NSE.

#### **5. Proposal For Community Integration Fund**

The meeting discussed again the notion of a Community Integration Fund for capital improvements, such as the Western Common and /or municipal assets, provided by a levy of \$2.00 per tonne of waste that is accepted for landfill disposal at Otter Lake. There was mention of previous funds approved in the past of much higher amounts for the communities of Upper Sackville relative to the previous landfill location and also the Herring Cove community relative to a sewage treatment plant located in the community.

It was also noted that a Capital Fund of \$90,000.00 per annum is allocated to each district, which is managed by the local Councillors based on criteria developed and managed by HRM. The fund would be subject to similar criteria for eligible projects in the community.

Councillor Rankin suggested that CMC share with the provincial NSE to note our request to HRM relative to supporting the new arrangement for Otter Lake. The letter would note our request for a Community Integration Fund plus an increase to our annual budget from 65,000.00 to \$90,000.00.

***Moved by S. Guthrie and seconded by M. Power that we communicate to the NSE Minister of our requests to HRM as part of the new arrangement given the lengthy increase to the life of the landfill and also the substantial savings to the general expenditures of HRM. Motion Carried.***

## 6. Proposed Budget

The Executive Director reviewed the proposed budget of \$90,000.00, which has been submitted to HRM for review and approval.

A draft job description (attached) was tabled as requested for the role of Executive Director for the review of the CMC. During the overview in response to a question it was noted that a sum of \$36,000 is included in the administration section for the role of Executive Director.

***The meeting confirmed their approval of the budget.***

## 7. New Business

Councillor Rankin tabled a communication from Sustane waste to energy proposal that was presented to HRM council seeking their support to access waste at the Otter Lake Facility. The issue was tabled for future reference if HRM/Mirror are interested in examining the proposal.

Resignation of Peter Lund.

***Moved by B. Angus and Seconded by L. Gates that we accept the resignation of Peter Lund and advise HRM as Peter was an appointee of HRM. Motion Carried.***

Litter Cleanup

The last item discussed was the email from Matt Keliher advising of a regular program to collect litter on the entrance to Otter Lake which will be tendered.

**On motion the meeting adjourned.**