

Meeting Minutes

January 18, 2017 - 6:00 PM

Lakeside Community Centre

Attending John Cascadden - Chair, Scott Guthrie - Vice Chair, Tom Robertson, Peter Lund, Lindsay Gates , Bob Angus, Andrew Giles, Councillor Richard Zurawski

Regrets from : Councillor Adams, Murray Power, Frank Johnston, Rany Ibrahim,

Absent : Mayor Savage

HRM appointments currently vacant : One citizen appointment by council ; One councillor appointment by council as the succeeding replacement for former Councillor Dalrymple.

Also attending : Reg Rankin, Executive Director, Ken Donnelly , CMC communications consultant

Guests attending : Ken Meech - Mirror, Steve Copp - Mirror, Brian Dubblestynne - Mirror, Dr. Paul Arnold-Bio-Logic Environmental Services

Chair John Cascadden called the meeting to order.

1. General agreement to proceed with proposed agenda as numbered except to deal with item 3 following items 4,5 and 6.

2. Approval Of Minutes - November 24 , 2016

Moved by Bob Angus , seconded by Peter Lund that the minutes of November 24, 2016 be approved as circulated – Motion Carried

3. Business arising from the minutes

Update the email for Vice Chair Scott Guthrie to guthriesw@gmail.com

4. Moved by Tom Robertson seconded by Andrew Giles to ratify the two received separate invoices for work rendered , in the total amount of \$7,104 (HST included) , from our Communications Consultant from post November 24, 2016 to December 30, 2016 . Motion passed.

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5. Report from Executive Director for status of CMC operating budget covering 9 months to December 30, 2016 for our program expenditures to its 9 month prorated budget. And included proposed transfer expenditure adjustments of \$7, 110. from Communications to Administration to more accurately reflect the nature of certain expenditures . And finally, to propose a budget reallocation of \$ 7,812. from the Engineering Studies original budget allocation to the Communications budget to enable the proposed communications plan to be delivered over the balance of the fiscal year ending March 31, 2017.
Motion to ratify subject to its concurrence from HRM staff : was moved by Andrew Giles seconded by Lindsay Gates. Motion passed.
6. With reference to item 3 of the earlier proposed agenda , an interim report was provided of the current study of the waste characterization on the Otter Lake FEP (Front End Processor facility) ; Dr Paul Arnold, the principal lead of the study , provided an update including preliminary findings , yet to be issued in a forthcoming formal report. Questions were asked which Dr Arnold addressed.
7. Mr Ken Donnelly, our Communications Consultant , provided a power point presentation on a proposed draft outline and its budget for a year end report to all our publics-to The Community , HRM Council and the Province.
8. Further, Mr Donnelly provided a brief overview of our proposed engagement with our public - centred on the forthcoming annual report within the newsletter - on the occasion of our last regular Board meeting of the fiscal year on March 9, the second Thursday of the month .
9. Finally , Mr Donnelly presented the draft of the annual report in the context of a request to present a report to HRM Council and such invitation to be gained from the Mayor on or before March 31/17

Added items as generally agreed under business of previous minutes

10. Ken Meech , on behalf of Mirror, presented CMC a new formatted monthly report from Mirror to CMC which will be more readily understood as to the environmental measurements of the landfill.
11. The letter of November 29, 2016 from Halifax Waste Resource Society to Mayor Savage is still unanswered. Councillor Zurawski has offered to follow this up with the Mayor's office.
12. The future timing of the bi-monthly meetings of the CMC Board, it has been generally agreed, will be held on the second Thursday of every second month beginning the month of May for May 11. However, we will meet on March 9 , 6:30 pm at the Prospect Community Centre to accommodate on our next agenda our annual report to our community.

Motion to adjourn by Scott Guthrie seconded by Peter Lund.